

Empowerbee- Complaints Policies and Procedures

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Title: Complaint Form

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## COMPLAINT FORM

(This form must be completed and sent to empowerbee within three days of receipt of it)

Company name			
Name of Complainant			
Telephone number			
Fax number		E-Mail	
<b>Nature of Complaint</b>			
Signature of Complainant		Date	

(Please complete the above form and e-mail it to [tracy@empowerbee.co.za](mailto:tracy@empowerbee.co.za))

<b>Office Use Only</b>			
Received by		Received Date	
Signature of Managing Director		Received Date	

**We confirm that we will not take longer than 30 days to finalise the investigation and make a decision.**



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E: [info@empowerbee.co.za](mailto:info@empowerbee.co.za)

Company Registration No: 2012/094597/07 | Practice Number: 985353-00

EMPOWERBEE Complaints Policy and Procedure : Complaint Form-EMP-CF